

Oxford Academy and Central School District

Mission: To develop self-directed learners who are able to make intelligent choices and contribute positively to society.

Vision: To be a leader in achievement, one student at a time.



Oxford Academy and Central School District *OXAC Blackhawks Soar Facilities Task Force*

Planning Meeting No. 4

February 21, 2024

3:00 pm District Office

MEETING MINUTES

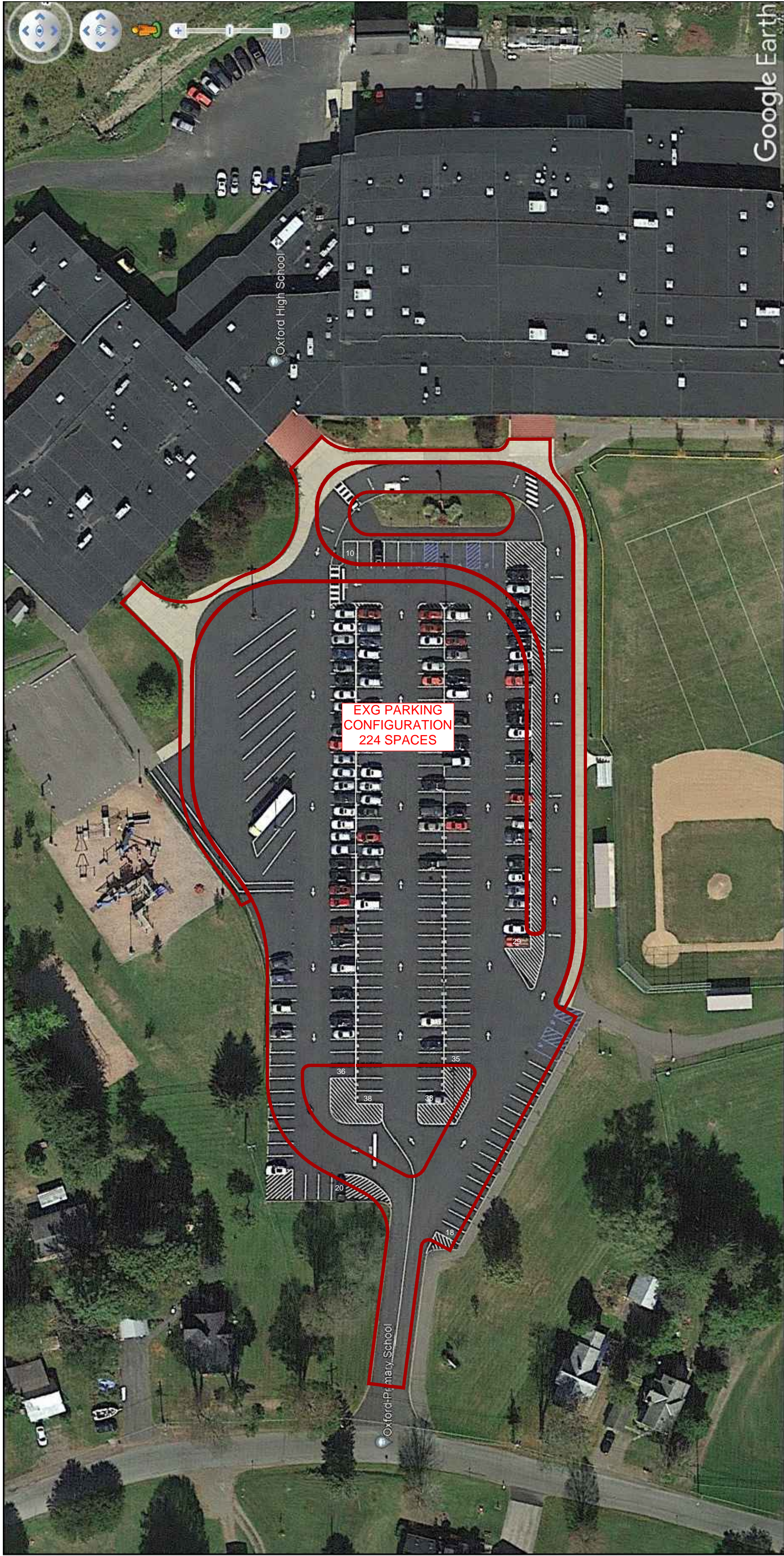
Attendees: T. Dougherty, E. Gramstad, M. Hodge, – OACSD
T. Weber – C & S Construction Managers
S. Duell, J. Nelson, J. Mike – BCA Architects & Engineers
Other Distribution: G. Stevens – Community Member, J. Gates, B. Collier, G. Holmes – OACSD; W.
Gorham - BCA

Note: Please refer to the meeting notes from the previous committee meetings for more information.

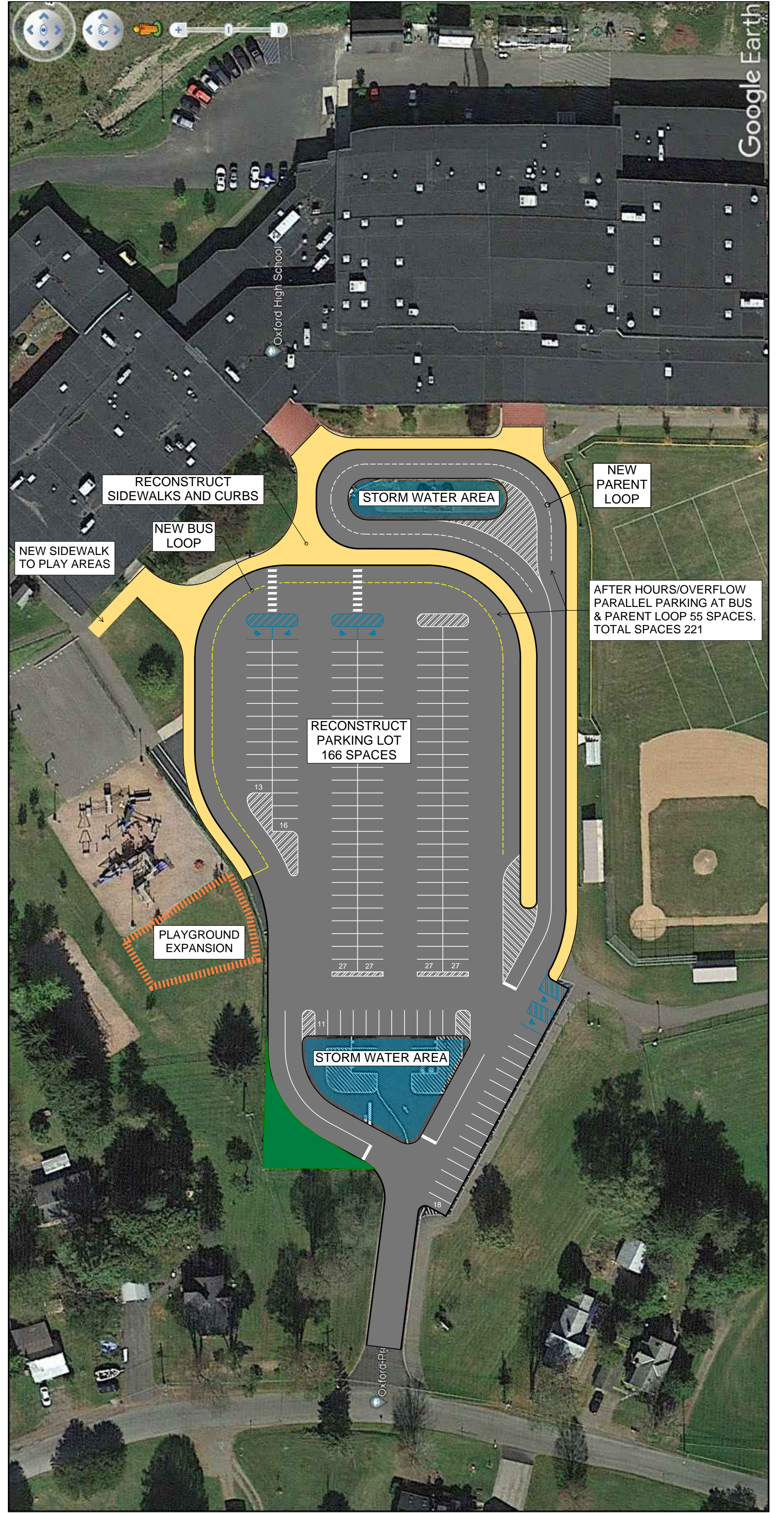
1. S. Duell reviewed a conceptual drawing showing a possible revised layout for the Primary School / High School parking lot. The discussion was led by Josh Mike, Sr. Landscape Architect for BCA. Highlights of the discussion included:
 - a. The site concept plan showed a separate parent drop-off/pick-up loop and a separate bus loop. Separating these two entities will provide the safest option and create the least confusion in future traffic patterns.
 - b. The group discussed how traffic would flow, and all agreed that separating the parents who are dropping off/picking up from the buses made sense.
 - c. The group discussed potential issues for snowplowing with the separate parent loop, and we believe we can address those concerns.
 - d. We discussed using the required areas for stormwater detention management as islands to help direct traffic flow – these can be used to pile snow on as well.
 - e. Actual lined parking spaces would be reduced from the current count; however, for after school events the new parent loop and bus loop can be used for additional parking, and this would bring the total space count back up to the original number of approx. 224 spaces.
 - f. It was noted by M. Hodge that all deliveries occur at the rear of the school.
2. T. Weber went over the estimate that was completed by Trophy Point. TP's estimate was very close to the estimate completed by BCA for the project, with the total being \$19.2m, including contingencies and incidental costs.

- a. We also confirmed with the District financial advisor that the budgeted amount of \$1m for equipment for the AGRI/STEAM program would fall within the District's maximum cost allowance as determined by NYSED and therefore would most likely be aidable.
3. T. Weber and S. Duell stated that we needed to confirm the proposed project schedule with B. Maslona from Fiscal Advisors, but both believed the schedule would work with the District's financial goals.
4. The group discussed preparation for the March 4 BOE meeting. At this meeting the final scope, schedule and budget of the proposed capital project will be presented.
5. We also then discussed the messaging for the project, public flyers, website and FB information, etc. and the need to develop a FAQ "Frequently Asked Questions" bulletin that could be put up on the District's website as well as distributed to community members possibly via a mailer. Also, the group stressed again the need to explain to the public that the budget and the capital project are from separate funding sources for full transparency.

End of Meeting. Next meeting to be held on Wednesday, Feb. 28 at 3:00 pm in the MS BOE room.



 AERIAL WITH PROPOSED EDGE OF PAVEMENT OVERLAY
SCALE: N.T.S.



 PROPOSED CONCEPT PLAN
SCALE: N.T.S.